

Hesperia Community Library

January 18, 2022

---

### **Public Comment & Correspondence**

Thank you from staff for Christmas bonuses

### **Administration**

---

#### Call to Order:

President Sonja Maynard called to order the regular meeting of the Library Board at 5:40pm.

#### Roll Call:

Present: Sonja Maynard, Kathy DeGroot, Nancy Walzer, , Jamie Holcomb, and Cheryl Miller.

Others present via Zoom: Samantha Reid-Goldberg

#### Approval of Agenda for January 18, 2022

**Action: K. DeGroot moved to approve the agenda. It was seconded by J. Holcomb. Yes: 5  
No: 0. The motion was adopted.**

#### Approval of Minutes for December 21, 2021

**Action: K. DeGroot moved to approve the minutes as amended, N. Walzer seconded the motion. Yes: 5 No: 0. The motion was adopted.**

### **Finance**

---

a. Treasurer's Report: December, 2021

**Action C. Miller made a motion to approve the Treasurer's report for December, 2021. J. Holcomb seconded it. Yes: 5 No: 0. The motion was adopted.**

1. Review of expenditures over \$1000
2. Will now review expenditures over \$1500.

b. 2020-2021 Audit Review: correction Marcia Woods is the Vice President

**Action K. DeGroot made a motion to approve the annual audit. J. Holcomb seconded it. Yes: 5  
No: 0. The motion was adopted.**

### **Personnel**

---

**Strategic Plan:** plan sent out for review, board requests patron survey

- a. Millage Campaign: August election
- b. Media Presence
- c. Establish Capital Budget
- d. Evaluate Policies and Hours: Circulation and Administration policies reviewed.
- e. Programming
  - i. See Director's Report

### **Director's Report**

---

Programming: Teen Night- canceled this month because of COVID.

Adult Reading Contest- starts Monday, January 17 and runs until February 28. We have reading logs at the desk, every 5 books gets an entry into the drawing and either a candy bar or a book from the Friends' room.

Summer Reading-Our summer reading program is going to kick off on Thursday, June 16 with a program by Animal Magic Mark Rosenthal.

State-Aid Report submitted, checks start processing at the end of the month in the order the reports were received. I will synthesize the report for your information for the next meeting.

c. Rapid COVID tests: We have 300 tests from the health department to give out for free. It is 1 per person, 6 per family and they have to answer 8 questions before they can receive it. We are doing the tests curbside only because staff was concerned about covid positive people coming in just for the test.

d. MI-83 TLC Kits project: Project through the Library of Michigan, we will be receiving the following materials for free to improve our online and outdoor programming options- 2 Chromebooks, Online Programming Kit (Programming Laptop, Video Camera, Microphone, Tripod, Greenscreen, Webcam, Kit Container), Outdoor Programming Kit (Speaker System and Microphone, Weather Canopy)

### **Discussion**

Kathy recommended having staff trained to use our new equipment for programs we will be receiving from the project Library of Michigan.

Board would like another survey done, it would be good information when updating strategic plan.

### **Adjournment**

**Action: K. DeGroot moved that the meeting be adjourned at 6:45 pm. J. Holcomb seconded the motion. Yes: 5 No: 0. The motion was adopted.**

### **Recorded by:**

C. Miller, Board Member